Student Entrance Requirements

Academic Year 2025

International Student Entrance Examination (Dual applications are possible)

Undergraduate Courses

(For those wishing to enter as a first-year student on April 1, 2025)

<Notice>

All application and enrollment procedures must be completed through our online portal, UCARO. No documents will be mailed. Please print all necessary forms, including admission tickets, notification of acceptance, enrollment paperwork, and payment slips, from UCARO. For detailed instructions, please refer to the UCARO manual.

< UCARO Manual >



< Admissions Information Site >



[Setsunan University website]

The latest information will be posted on the "Admissions Information Site" of the Setsunan University website as needed, so please be sure to check it before making the application.



The international student entrance examination at Setsunan University is only to be taken by international students. After entering the university, international students are expected to attend lectures given in Japanese with regular students. International students have the opportunity to take Japanese-language courses to help them develop the Japanese skills necessary for studying at the university and seeking employment in Japan.

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Note: Please download the application documents (designated form) from the website.

- ●Entrance application form
- Reason for application, Study Plan, Career plan after graduation
- Certificate of Japanese proficiency
- Notification of contact address for when the applicant is absent

Faculties, Departments, and the Number of Students to be Admitted

Faculty	Department	The number of students to be admitted	
Faculty of Law	Department of Law		
Faculty of International Studies	Department of International Studies		
Faculty of Economics	Department of Economics		
Faculty of Business Administration	Department of Business Administration		
Faculty of Contemporary Social Studies	Department of Contemporary Social Studies		
	Department of Life Science		
	Department of Living and Environmental Design		
	Department of Architecture	A few students in each faculty and department	
Faculty of Science and	Department of Civil		
Engineering	and Environmental Engineering		
	Department of Mechanical Engineering	_	
	Department of Electrical		
	and Electronic Engineering		
Faculty of Pharmaceutical Sciences	Department of Pharmaceutical Sciences		
Faculty of Nursing	Department of Nursing		
	Department of Agricultural Science and Technology		
Faculty of Agriculture	Department of Applied Biological Sciences		
	Department of Food Science and Human		
	Nutrition		
	Department of Agri-Food Business		

[Notes]1. The Examination is given by each department.

- 2. The Faculty of Law, Faculty of Economics, Faculty of Business Administration, and Faculty of Science and Engineering have established different courses, but no distinction is made between courses at the time of admissions.
- 3. The Faculty of Pharmaceutical Sciences has six years of study.
- 4. The results for applicants outside Japan will be notified to their proxy in Japan.

II Admission Policy

Ι

Our university seeks individuals who understand the university's diploma and curriculum policies, and who possess the following knowledge, skills, and motivation to actively engage in school and extracurricular activities after admission.

■Knowledge and Understanding

①Acquiring the knowledge necessary for employment in the desired department or major (such as Japanese, mathematics, English, social studies, and science).

■Critical thinking and Judgement

- ②The ability to think logically and find solutions to questions.
- 3 The capability to identify issues in extracurricular activities and take action to resolve them.

■Interest, Motivation, and Attitude

- A strong desire to study in specialized fields and become a person who can excel with practical and interpersonal skills.
- (5) An attitude of actively learning and collaborating with others during school activities, and volunteer work.

■ Skills and Expression

- (6) The ability to listen to others' opinions and logically and coherently express one's own thoughts, either verbally or in writing.
- The ability to actively pursue certifications and achieve excellent results.

For the selection of applicants, we will evaluate various aspects, including academic tests, aptitude tests (such as interviews), study plans, essays, high school reports, English proficiency exams, and other certifications. Specific admission policies, curriculum policies, and diploma policies (hereinafter referred to as "three policies") are available for each department and type of admission. For more details, please visit the university's website or access through the QR code below.



https://www.setsunan.ac.jp/aboutus/policy/

III Qualifications for application

Those who meet the following requirements and fully understand the educational philosophy of the university and the three policies of each faculty (as described on the university website) are qualified to apply.

- (1) Applicants with foreign nationality
- (2) Applicants who have completed at least 12 years of school education in a foreign country or persons equivalent to this who are specified by the Minister of Education, Culture, Sports, Science, and Technology (including persons expected to have completed that education by March 2025)
- (3) Applicants whose status of residence after entering the university will in principle be "College student"
- [Notes] 1. If it is discovered after the application submission that the applicant is not qualified, then any offer of acceptance may be withdrawn at the University's discretion.
 - 2. The lectures at the university are given in Japanese, so students must have a sufficiently high level of Japanese language ability that will allow them to comprehend lectures.
 - 3. It is necessary to specify a proxy to be contacted in case it is not possible to contact the applicant. This proxy contact must be able to reliably communicate any notifications from the university. The proxy contact must reside in Japan (and preferably in the Kyoto-Osaka-Kobe area) and must be an adult making an independent living.

IV Selection method

The pass or fail judgment will be decided with comprehensive consideration of the results for each item below.

Faculty	Item	Details	Allotment of marks	Examination length
	Academic examination	Japanese		60 minutes each
Faculty of Law	Short essay	600 characters or less	100 points each	
	Interview	Individual or Group in Japanese (*1)		_
Faculty of International	Academic	Japanese		60
Studies	examination	English	100 points each	60 minutes each
Faculty of Business Administration	Interview	Individual or Group in Japanese (*1)	1	_
Faculty of Economics	Academic	Japanese		60 minutes each
Fourth of Contour and	examination	English or Mathematics (*2)	100 points each	00 minutes each
Faculty of Contemporary Social Studies	Interview	Individual or Group in Japanese(*1)	-	_
Faculty of Science and	Academic	Japanese		60 minutes each
Engineering	examination	Mathematics	100 points each	60 minutes each
(Department of Life Science is excluded)	Interview	Individual or Group in Japanese(*1)	•	_

Faculty of	Academic	Japanese		60 minutes each
Faculty of Pharmaceutical	examination Chemistry		100 points each	oo minutes each
Sciences(*3)	Interview	Individual or Group in Japanese(*1)		_
Faculty of Science and Engineering	Academic	Japanese		60 minutes each
(Department of Life	examination	Biology		60 minutes each
Science) Faculty of Nursing(*3)			100 points each	
Faculty of Agriculture (Department of Agri-Food Business is excluded)	Interview	Individual or Group in Japanese(*1)		_
Faculty of Agriculture (Department of Agri-Food Business)	Academic	Japanese		60 minutes each
	examination	Mathematics	100 points each	oo minutes each
	Interview	Individual or Group in Japanese(*1)		_

- [Cautions] 1. The interview includes questions about the reason for application, academic goals, and career plan after
 - 2. For the academic examinations for the Faculty of Economics and Faculty of Contemporary Social Studies, the subject (either "English" or "Mathematics") should be selected at the time of the application. (Select the subject on the Internet application page and "[1] Entrance application form")
 - 3. We evaluate the talents and abilities of those who aim to become medical professionals.

Examination schedule and location

1. Examination date: Saturday, December 7, 2024

2. Timetable

Time Faculty	9:30 - 10:30 (60 minutes)	11:00 - 12:00 (60 minutes)	13:00 -
Faculty of Law		Short essay	
Faculty of International Studies Faculty of Business Administration		English	
Faculty of Economics Faculty of Contemporary Social Studies		English or mathematics	
Faculty of Science and Engineering (Department of Life Science is excluded)		Mathematics	
Faculty of Pharmaceutical Sciences		Chemistry	Interview
Faculty of Science and Engineering (Department of Life Science) Faculty of Nursing Faculty of Agriculture (Department of Agri-Food Business is excluded)		Biology	
Faculty of Agriculture (Department of Agri-Food Business)		Mathematics	

Please be at the location 30 minutes before the start of the examinations. [Cautions]

3. Location: Setsunan University Neyagawa Campus

(17-8 Ikedanaka-machi, Neyagawa City, Osaka Prefecture)

The allocation of examination rooms will be guided at the main gate on the day of the examination. [Note] Examinations for all faculties will be held at the Neyagawa Campus.

VI Application procedure

1. Application period [Internet application]

Tuesday, November 5, 2024 - Friday, November 15, 2024

2. Application documents [Must be received by the university within this period]
(Documents written in a language other than English must be accompanied by a Japanese translation.)

No.	file wrapper (patents)	Supplemental information and precautions	
1	Entrance application form (Forms	Enter all the items required without omission. Attach a photograph	
	specified by the university)	of the applicant's face (4 cm high × 3 cm wide) to the "[1] Entrance	
	J 37	application form".	
		①Size: 4 cm (length) x 3 cm (width)	
		②Upper body, front view, no hat	
		③Color, bright background	
		4 Taken within 3 months before the application	
		5 Write your name and date of birth on the back of the photo.	
		⑥If you wear glasses when taking the examination, please submit a	
		photograph of yourself wearing the glasses.	
		7 You must remove your mask.	
		[Notes]	
		1. The submitted photo will be used as a "student photo" if you	
		pass the entrance examination and complete the admission	
		procedures.	
		2. If the photograph is inappropriate for verification, such as one in	
		which part of the head is not shown or the eyes are closed, the	
		applicant may be asked to submit another photograph.	
2	Reason for Application, Study Plan,		
	Career Plan after Graduation (Forms	The applicant must fill out the form in handwriting, please.	
	specified by the university)		
3	Certificate of Japanese Proficiency	If the Certificate of Japanese Proficiency specified by this University	
	(Forms specified by the university) or	is to be submitted, then be sure to enter all the items required without	
	Japanese Language Proficiency Test	omission.	
	certificate (Original)	The JLPT certificate will be returned after the test if the applicant	
		requests it.	
4	Notification of contact address for	Enter all the items required without omission.	
	when the applicant is absent (Forms	In case the application documents are incomplete, the applicant will	
	specified by the university)	be contacted.	
5	A Copy of Residence Card	Please submit a copy of both sides.	
		If you are unable to submit it, please submit a photocopy of your	
	C-4'6'-4-6(4-1)1-4'	"Certificate of Nationality (passport, etc.)".	
6	Certificate of (expected) graduation	Applicants who submit a certificate of expected graduation must	
	from high school attended (Original)*	submit a certificate of graduation before Monday, March 31, 2025	
7	Certificate of academic record	Applicants should submit an academic record certificate that gives	
	including details of the period of	information about the period of enrollment.	
	registration as a student at the high	If the period of enrollment is not written on the academic record	
	school attended (Original)	certificate, then the applicant must also submit a document that gives	
		information on the period of enrollment. However, persons who	
		have obtained the International Baccalaureate, Abitur (Germany), or	
		Baccalauréat (France) qualification should submit the documents in	
		the table below instead of (6) and (7).	

^{*}If you have graduated from a high school that only provides original documents, you may submit a copy of the original document if it is certified by the official seal of the Japanese language school to which you currently belong.

Qualification for application	Documents to be submitted
International Baccalaureate qualification	 Qualification certificate (Copy) Results evaluation certificate for 6 subjects in final qualification examination (Original)
Abitur qualification (Germany)	- Qualification certificate (Copy)
Baccalauréat qualification (France)	- Certificate of results evaluation (Original)

3. Entrance examination fee

30,000 yen [Internet application]

[Note] The above is the entrance examination fee for applications submitted via the Internet.

A discount of 5,000 yen has been deducted from the standard entrance examination fee for Internet applications.

4. Payment of the entrance examination fee

The fee can be paid by credit card, financial institution ATM, online banking, or at a convenience store. Please follow the payment method you selected at the time of application and make the payment by the deadline. Please note that once payment is made, no changes can be made to the application details, so be sure to carefully confirm your application details before making the payment. The entrance examination fee, once paid, is non-refundable. After submitting the entrance examination fee, you will receive a notification email titled "Entrance Examination Fee Payment Completed." You can also check your application status in the Application List on the UCARO application system.

- 1. If the entrance fee is not paid by the deadline, the registered data will be invalidated
- 2. In addition to the entrance examination fee, a handling fee is required.
- 3. The deadline for payment of the entrance fee is the application deadline. Please be aware that business hours may vary at convenience stores, ATMs, and other financial institutions.

5. Application method

Applications are completed by registering online through the "UCARO Manual," paying the entrance examination fee, and mailing the application documents. If you do not have internet access, please contact the university admissions office.

Please access using the following URL or QR code.

[UCARO Manual] https://www.setsunan.ac.jp/nyushika/entrance/university/ucaro.pdf

6. Cautions when Applying

- (1) Changes, cancellations, and additions to the entered information
 - · Please note that any changes, cancellations, or corrections to your chosen department or course, including those due to input errors or incorrect selections, will not be accepted once the entrance examination fee has been paid. In addition, the entrance examination fee will not be refunded in this
 - · Changes to the entered information can be made only before payment of the entrance examination fee. Please modify your application through the Application List on the UCARO application system, following the on-screen instructions.
- (2) Regarding the Validity Period of Registered Data Registered data will be retained during the payment period (application period) for the entrance examination fee. However, if the entrance examination fee is not paid by the deadline, the data will be nvalid.
- (3) Please note that once submitted, documents will not be returned.
- (4) If there are any errors, omissions, or false statements in your application form or documents, your application will not be accepted.
- (5) If you require special accommodations for the entrance examination or during your studies due to a disability or other circumstances, please refer to "Application for Special Accommodations" on page 15 and consult with the Admissions Office by the deadline.

7. Mailing of Application Documents

Please be sure to send your documents by registered mail or express mail.

(Must arrive at the university within the application period.)

Use a commercially available envelope and attach the address label that will be displayed after you register for UCARO, or write the address by hand.

(If using an address label, please use a long size 3 envelope or larger.)

If writing the address by hand, please write the following address and information:

Application address: 17-8 Ikedanaka-machi, Neyagawa City, Osaka 572-8508

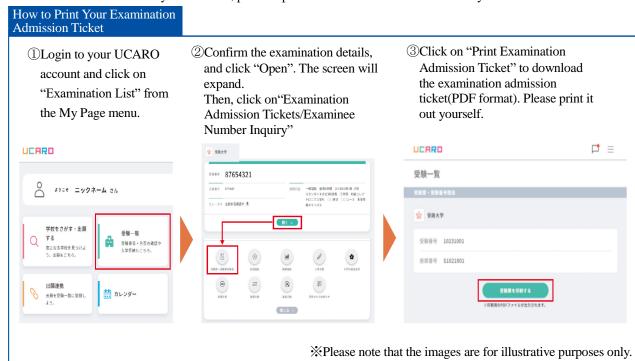
Setsunan University Admissions Office Applicant information: 1.address 2.name

VII Examination admission ticket

Examination admission tickets will not be mailed. Please log in to UCARO to issue your examination admission ticket (PDF format). Please print it out using a home printer or a printing service at a convenience store, etc. (Color or black-and-white is acceptable). Print it vertically on A4-sized white paper and be sure to bring it to the examination site on the day of the exam.

Scheduled start date for issuing examination admission tickets: December 1, 2024, 10:00 AM

- [Note] 1. Examination admission tickets cannot be issued until any deficiencies are corrected.
 - 2. Examination admission tickets can be printed until 23:59 on Monday, March 31, 2025.
- To avoid suspicion of cheating, no writing is allowed on the front or back of the examination admission ticket.
- Please print your examination admission ticket and verify the information provided. If there are any discrepancies between the ticket and your application, please contact the admissions office.
- If you are unable to print your examination admission ticket between the start date for issuing examination admission tickets and the day of the exam, please report to the admissions office on the day of the exam.





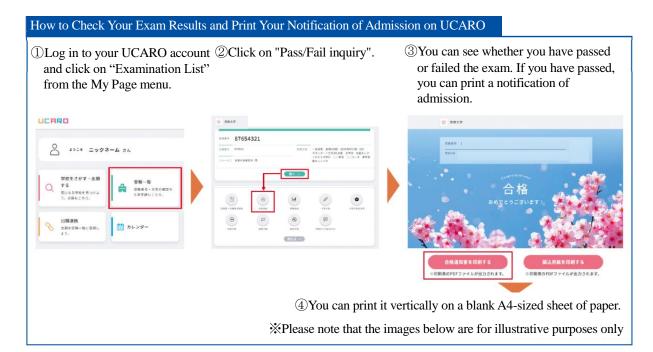
VIII Date of results announcement (admission result announcement on UCARO)

Wednesday, December 25, 2024

- 1. Notification of the pass or fail result will not be sent by mail.
- 2. The announcement of the pass or fail will be made through the examination portal site "UCARO" and this will be the official announcement. There will be no physical postings of the results.

Online Inquiry Period: Wednesday, December 25, 2024 - Monday, March 31, 2025, 17:00 JST

- Only successful applicants will be able to download a notification of admission (PDF format) through the admission result announcement on UCARO. The announcement will serve as the official notification for unsuccessful applicants.
- 4. Please note that under no circumstances will applicants be allowed to complete the admission procedures after the deadline due to reasons such as being unable to connect to the internet or experiencing network issues that prevent access to UCARO.
- Absolutely no response will be given to inquiries related to the pass or fail judgment by telephone or other means.



IX Admission procedures

No written admission procedures will be sent.

Successful applicants will be able to download the "Admission Procedure Guide" on the examination portal site UCARO. (This guide will also be posted on our university's admission information site.) Please follow the procedures outlined in the "Admission Procedure Guide" to complete the required admission procedures. Please access the "Admission Procedure Guide" using the following URL or QR code.

https://www.setsunan.ac.jp/nyushika/2025_admission.pdf



1. Method for procedures

If both procedures ① and ② below are not completed by the specific admission deadline, your admission will not be granted under any circumstances.

1 Payment of Fees Required for Admission

- (1) Please log in to UCARO, access "Examination List" and then "Pass/Fail inquiry".
- (2) Select "Print the Transfer Form" and print out the transfer form (PDF format).
- (3) Please transfer the fees required for admission to the university using the printed transfer form by the following specified deadline on "2. Period for procedures".

Transfer can be made in either a single payment or in two installments.

[1] Single Payment Method

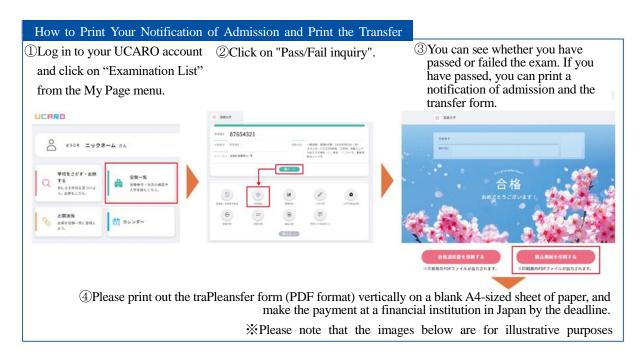
This is a method in which the entire admission fee, including the entrance fee, must be paid in a lump sum.

[2] Installment Payment Method

This is a method in which the payment due at the time of enrollment is paid in two installments.

- (a) During the first installment period, please pay only the entrance fee.
- (b) During the second installment period, please pay the remaining amount of payment due at the time of enrollment.

[Note] If the first installment procedure is not completed within the specified period, the second installment procedure cannot be carried out.



2 UCARO Admission Procedures

Please follow the admission procedure outlined in the "Admission Procedure Guide" and complete all necessary items in UCARO by the admission deadline.

2. Period for procedures

Procedure methods		Deadline
Single payment		Wednesday, January 15, 2025
Two	Step 1	Wednesday, January 15, 2025
installments	Step 2	Friday, January 24, 2025

3. Notes regarding entrance

If your period of stay with a "Student" status of residence is set to expire before your admission, please be sure to renew your status at the Immigration Bureau in person before entrance to the university. If you require documents such as an "Admission letter" to renew your residence card, please contact the university after completing the admission procedures. We will send you the necessary documents.

In addition, if you acquired a "Student" status of residence, please submit a copy of your residence card to the admissions office (Neyagawa Campus) by Monday, March 31, 2025.

If these procedures are not completed, then it will not be possible to receive preferential treatment such as the payment of scholarships.

Details of this will be explained in the "Admission Procedure Guide."

X Declining entrance

If the applicant has completed the admission procedure (paid the full amount of the admission fee and completed the procedure) and wishes to withdraw from the admission, please apply for the withdrawal from the entrance examination portal site "UCARO", fill in the necessary information on the prescribed "Application for Withdrawal" form, and send it to the Admissions Office by mail (registered mail) or bring it to the Admissions Office (Neyagawa Campus) by the following deadline.

Only if the following procedures for withdrawal from the admission process are completed within the designated time frame, the fees paid at the time of application, excluding the admission fee, will be refunded. Details will be provided in the "Admission Procedure Guide."

[Declining entrance procedure]

- (1) Apply for withdrawal of admission at UCARO. Please make sure to apply before submitting the withdrawal form in (2).
- (2) Submission of the withdrawal form

Within two days of the application in (1) above, submit a form of withdrawal of admission.

Deadline for Submission of the withdrawal form

By post: Monday, March 31, 2025, 17:00 JST (The form must arrive at the university by this time.) By bringing on your own: Monday, March 31, 2025, by 17:00 JST

- [Note] 1. The admission procedure payment cannot be refunded if the submission deadline is missed.
 - 2. The admission fee and admission procedure documents will not be refunded even if the applicant declines to enroll by the above deadline.
 - 3. If you have completed only the first step of the application process, you will not be eligible for a refund of your payment, and you do not need to decline admission.
 - 4. To apply for admission withdrawal, you have (1) paid the full amount of fee required for admission to the university and (2) completed the admission procedure.

XI Handling personal information

Regarding the Act on the Protection of Personal Information (Personal Information Protection Law), the University works in accordance with its own Personal Information Policy. We recognize that the protection of the personal information held by the University is a major responsibility and we are making every effort to ensure that it is protected. For details, please refer to the university's admissions information website.



Listing Details

- 1.Purpose of use
- 2. Provision of information to third parties
- 3. The disclosure of unsuccessful applicants' entrance examination results
- 4. Other information

https://www.setsunan.ac.jp/nyushika/entrance/university/procedure/privacy.html

XI Other information

1. Regarding the system of scholarships within the University (Scope: Students with the status of residence of college student)

The University has a system of scholarships for privately financed international students who have the desire to study but lack the funding for school expenses. (Selective system)

Guidance on the details of this will be sent to successful applicants.

2. System for reducing tuition fees (Scope: Students with the status of residence of college student)

The University has a system to reduce the tuition fees for privately financed international students who have a will to study but lack the funding for school expenses. (Selective system)

Guidance on the details of this will be sent to successful applicants.

3. Japanese language education

After entering the university, Japanese language education will be provided by specialist teaching staff.

4. Accommodation

The following accommodation has been prepared within the Neyagawa Campus.

- International House of Setsunan University (One-room apartment)
- Rental fee: 50,000 yen per month (Does not include utility expenses)
 *A subsidy is supplied to international students. (15,000 yen per month)
- Equipment included in your room: bath (with bathroom-dryer), toilet (with heated toilet seat), bed, desk, chair, bookshelf, refrigerator, washing machine, air conditioner, etc.
- Shared equipment: bicycle park, garbage area, mailboxes, etc.
- Entrance may be decided by lottery if the number of applicants is large.
- Applicants who wish to live in other accommodations should contact Josho Welfare (an affiliated company of this educational foundation) (Tel. 072-839-9302) (Monday-Friday) *Except for Sundays, national holidays, university holidays, etc.

Tuition and Other Fees

1 Tuition fees

Consumption tax does not apply. (Unit: Yen) Expenses required Expenses required for the first year from second year Faculty Item Payment during Payment in onwards entrance procedures October (Annual amount) Entrance fee 250,000 Tuition fee 450,000 450,000 900,000 Educational Faculty of Law 25.000 25.000 150,000 Enhancement Fee Total 725,000 475,000 1,050,000 Entrance fee 250,000 Tuition fee 490,000 490,000 980,000 Faculty of Educational International 25,000 25,000 150,000 Enhancement Fee Studies 765,000 Total 515,000 1,130,000 Entrance fee 250,000 Tuition fee 460,000 460,000 920,000 Faculty of Educational **Economics** 25.000 25.000 150,000 Enhancement Fee Total 735,000 485,000 1,070,000 Entrance fee 250,000 Tuition fee 460,000 460,000 920,000 Faculty of Business Educational 25,000 25,000 150,000 Administration Enhancement Fee 735,000 485,000 1,070,000 Total Entrance fee 250,000 Tuition fee 472,500 472,500 945,000 Faculty of Contemporary Educational 25,000 25,000 150,000 Social Studies Enhancement Fee Total 747.500 497,500 1.095.000 Entrance fee 250,000 Tuition fee 645,000 645,000 1,290,000 Faculty of Science and Educational 50,000 50,000 200,000 Engineering **Enhancement Fee** Total 945,000 695,000 1,490,000 Entrance fee 450,000 Tuition fee 880.000 1,760,000 880,000 Faculty of Pharmaceutical Educational 50,000 50,000 200,000 Sciences Enhancement Fee 1,380,000 930,000 1,960,000 Total Entrance fee 250,000 Tuition fee 775,000 775,000 1,550,000 Faculty of Educational Nursing 50,000 50,000 200,000 Enhancement Fee

1,075,000

825,000

1,750,000

Total

		Expenses required for first year		Expenses required
Faculty	Item	Payment during entrance procedures	Payment in October	from second year onwards (Annual amount)
Faculty of	Entrance fee	250,000		_
Agriculture	Tuition fee	650,000	650,000	1300,000
(Department of Agricultural Science and Technology) (Department of Applied Biological	Educational Enhancement Fee	50,000	50,000	200,000
Sciences)	Total	950,000	700,000	1,500,000
	Entrance fee	250,000	_	_
Faculty of Agriculture (Department of Food Science and Human Nutrition)	Tuition fee	650,000	650,000	1,300,000
	Educational Enhancement Fee	65,000	65,000	230,000
	Total	965,000	715,000	1,530,000
	Entrance fee	250,000	_	_
Faculty of Agriculture (Department of Agri-Food Business)	Tuition fee	525,000	525,000	1,050,000
	Educational Enhancement Fee	25,000	25,000	150,000
	Total	800,000	550,000	1,200,000

[Caution] 1. Students enrolled in the Faculty of Nursing and taking the midwifery course after admission will be required to pay an additional annual fee of 500,000 yen for practical training in their fourth year of study. The public health nurse course requires an additional annual fee of 100,000 yen for practical training in the fourth year of study.

2 Other fees

Consumption tax does not apply. (Unit: Yen)

Consumption a	ix does not apply.	(Cint. 1cn)	
		Expenses required for the first year	Expenses required from second
Faculty	Item	(Payment during entrance	year onwards
		procedures)	(Annual amount)
	Membership fee	10,000	10,000
All faculties	3Health insurance fee	3,700	3,200
	Total	13,700	13,200

[Caution] These fees may be revised due to changes in social conditions, etc.

Membership fee: This is the membership fee for the Setsunan University Supporters' Association and the

Setsunan University Alumni Association.

Health insurance fee: This includes assistance for the payment of medical expenses, etc., for the purpose of

improving the welfare and maintaining health among all students.

^{2.} These fees may be revised due to changes in social conditions, etc.

Academic Year 2025 International Student Entrance Examination

Procedures for Sitting Examinations

1. Entering the university on the examination day

- (1) The gate will be opened at 8:30 a.m.
- (2) The examination venue does not have waiting areas or lounges. Accompanying persons are not permitted to enter the premises.
- (3) There is no parking available at the examination venue. Please use public transportation.
- (4) Please print your examination admission ticket from UCARO by the day of the exam and bring it with you. Applicants who have forgotten their examination admission ticket should report to the admissions office.
- (5) The examination room will be announced on the day of the exam via a notice posted near the main gate.

2. Notes regarding the examination room

[Entrance and Exit]

- (1) Please arrive 30 minutes before the scheduled start time. Important instructions regarding the exam will be provided, so please enter the designated examination room by the scheduled time. Please confirm that the exam number on your desk matches the number on your examination admission ticket before taking your seat.
- (2) Please place your examination admission ticket in front of the exam number sticker attached to your desk.
- (3) Applicants who arrive more than 30 minutes late after the start of each exam will not be permitted to take the exam. In the event of a delay due to public transportation or other reasons beyond your control, please contact the admissions office.
- (4) Exiting the examination room is not permitted from the start to the end of each exam period.

[Attire and Possessions]

- (1) On the day of the examination, please do not wear clothing with printed letters, maps, or other such items. If you are wearing such clothing, you may be asked to remove it.
- (2) The examination room will be ventilated as needed, so please bring warm clothing such as a jacket.
- (3) The following items can be used during the exam:

Items which can be used and placed on the desk:

examination admission ticket

- black HB pencils (including pencil caps), and mechanical pencils
- erasers
- pencil sharpeners (non-electric, small-sized. No knives)
- watches (with watch function only. No second hand tickling or oversized)
- glasses, handkerchief, eye drops, tissue paper (removed from bags or boxes)
- masks, blankets (without any printed letters or maps)

Prohibited Items:

- rulers (including pencils with ruler functions), compasses, protractors, ballpoint pens, fountain pens, calculators, abacuses, pencil cases
- smartphones, mobile phones, wearable devices (smartwatches, smart glasses, etc.), watches with a calculator, translation, or other terminal functions, electronic dictionaries, IC recorders, and other electronic devices)
- ear plug (using ear plugs may prevent you from hearing the supervisor's instructions)

[Additional Notes]

- (1) If you are feeling unwell, please inform the supervisor before the start of the exam.
- (2) Please follow all instructions given by the supervisor in the examination room.
- (3) Any act of cheating will result in the cancellation of all examinations.
- (4) Eating and drinking are prohibited during the exam. No bottles or other items can be placed on the desk.
- (5) Once answer sheets have been collected, no additions or corrections can be made to them.

Arrangements for the examination day

- 1. If you are unable to arrive at the examination venue by the start time due to circumstances beyond your control, such as train or bus delays caused by heavy snowfall or accidents, please contact the admission office calmly. We will explain how to proceed.
- 2. While we strive to maintain a fair and optimal examination environment, we may need to take the following measures if necessary. Please be aware of this in advance.
 - (1) Due to unforeseen circumstances such as natural disasters (earthquakes, fires), power outages, or public transportation delays, we may need to adjust the start time of the examination, extend the examination time to ensure the regular examination time or cancel the examination. However, in cases where the accident is caused by force majeure beyond the university's control, the university shall not be liable for any expenses incurred or order personal damage as a result.
 - (2) Differences in examination room facilities (desks, chairs, air conditioning, lighting, sound equipment, etc.) will not be considered in the evaluation of your application.
 - (3) No special measures will be taken in the event of everyday noises (such as those that normally occur in daily life) during the examination.

[Example of everyday noises:]

- · wind, rain, thunder
- · noises from aircraft, automobiles, and trains
- · sirens of passing emergency vehicles
- · event announcements, cheers, and venders' calls
- · construction noise
- · sounds normally emitted by facilities such as air conditioning
- sounds made by other examinees (coughing, sneezing, etc.)
- · short-term ringing of smartphones or mobile phones

Note: If a smartphone or mobile phone rings during the examination and the bag or other item from which the sound originated can be identified, the supervisor may remove it from the room without the owner's consent and store it at the admissions office until the end of the examination.

- (4) We will not respond to requests regarding sounds made by the supervisor's necessary instructions, explanations, and patrols.
- (5) If you engage in behavior that is deemed to be disruptive to other examinees, you may be asked to discontinue the Examination.
- (6) For any other urgent matters, requiring immediate action, please refer to our university's Admission Information Site.

Procedures in Case of Infection

- 1. If you are diagnosed with an infectious disease on the examination day that requires absence from school according to the School Safe Act (such as COVID-19, influenza, measles, rubella, or chickenpox) and have not yet recovered, please refrain from taking the examination as there is a risk of infection to other examinees. However, this does not apply if the school physician or other medical professionals have determined that there is no risk of infection based on your medical condition. In such cases of absence, we will refund your admission examination fee.
- 2. Please contact the Admissions office at our university (TEL: 072-839-9104) by the following dates and times:
 - before the day of the examination: 9:00 AM to 5:00 PM (except Sundays and public holidays)
 - on the day of the examination: 8:00 AM to 12:00 PM
 - Please note that if you are absent without contacting us by the above times, your absence will be treated as a normal absence, and your admission examination fee will not be refunded.
- 3. For more details, please access to the following URL or QR code. https://www.setsunan.ac.jp/nyushika/entrance/university/taisaku/2025.html



Prohibited Conduct and Consequences

- 1. The following acts are considered cheating. If any examinee is found to have committed any of these acts, the examinee shall be immediately dismissed from the examination room and prohibited from continuing the examination. All examinations taken in the current academic year shall be invalidated, and the examinee shall not be permitted to take any examinations in the current year or thereafter. (The examination fee will not be refunded.)
- (1) Cheating (e.g., looking at cheat sheets, reference materials, smartphones, or other examinees' answer sheets; receiving help from others)
- (2) Impersonation by a person other than the examinee
- (3) Assisting other examinees in cheating
- (4) Taking the distributed question paper out of the examination room during the examination.
- (5) Opening the question paper or beginning to answer questions before the start of the examination
- (6) Using electronic devices such as mobile phones, smartphones, wearable devices (smartwatches, smart glasses, etc.), electronic dictionaries, IC recorders, as well as aids such as rulers, compasses, and calculators during the examinations.
- (7) Failing to follow the instructions to stop writing and put away writing instruments at the end of the examination
- 2. In addition to the act listed in Paragraph1, the following acts may also be considered cheating. If an examinee us found to have committed any of these acts and fails to follow the instructions of the supervisor, the examinee shall be treated in the same manner as those who have committed the acts listed in Paragraph 1.
- (1) Failing to keep electronic devices such as mobile phones, smartphones, wearable devices (smartwatches, smart glasses, etc.), electronic dictionaries, IC recorders, as well as aids such as rulers, compasses, and calculators in bags or other belongings and keeping them on one's person, in one's hands, or on or under one's desk
- (2) Disrupting the examination by causing electronic devices such as mobile phones or watches to make loud noises (e.g., ringing, alarms, vibration) for an extended period of time
- (3) Engaging in conduct that disturbs other examinees
- (4) Failing to follow the instructions of the examination supervisor
- (5) Engaging in any other conduct that undermines the fairness of the examination

Testing Accommodation Request for Applicants with Individual Consideration

For students, requiring special accommodations during the sitting of the admission examination or/and studies due to disabilities or other special needs:

Please review our university's Admission Information Site regarding requests for special accommodations during the admission examination and studies (accessible via the following URL or QR code).

Be sure to consult the admissions office by the following deadline.

1. Application deadline: Friday, October 25, 2024

- [Note] 1. Applicants who suffer injuries or illness due to unforeseen accidents after submitting their application should promptly contact the admissions office.
 - 2. Please note that we may not be able to accommodate all requests for special accommodations depending on the specific circumstances.

2. Application documents

Please download the application form from the following URL or QR code.

URL: https://www.setsunan.ac.jp/nyushika/entrance/university/procedure/consideration.html

Inquiry: Setsunan University Admissions Office

Direct line: 072-839-9104

Office hours: 9:00 AM to 5:00 PM (except Sudays and public holidays)

